FileLocal

700 5th Avenue, Suite 4350
PO Box 94669
Seattle, WA 98124-4669

Executive Board:

Andy Cherullo, Chair
City of Tacoma

Jan Hawn
City of Bellevue

Susy Haugen
City of Everett

Glen Lee
City of Seattle

Executive Board Meeting Summary

January 26, 2015

SEATTLE MUNICIPAL TOWER CONFERENCE ROOM 4070
SEATTLE, WA

KEY: Underlined text indicates actions/decisions.
Bold/italicized text indicates follow up items.

Standing Items

1. CALL TO ORDER

The January 26, 2015, meeting of the FileLocal Executive Board was called to order at 12:01 pm and held in Conference Room 4070 of the Seattle Municipal Tower Conference in Seattle, Washington.

ROLL CALL

Board Members Present: Andy Cherullo (phone), Jan Hawn (phone), Sharon Fuller (phone) for Susy Haugen, and Joseph Cunha for Glen Lee

Board Members Absent: none

Staff and Others: Jamie Carnell, Ezra Hodge, Horace Francis (phone), Chris Bacha (phone), Danielle Larson (phone).

2. PUBLIC COMMENT

There were no public comments.

3. APPROVAL OF MEETING SUMMARY

On a motion made by Jan Hawn and seconded by Glen Lee, the Board unanimously approved the January 26, 2015, meeting summary.

4. REVIEW OF FINANCIAL STATEMENT

There were no questions or concerns about the November and December Financial Statements. ***City invoices for the 2015 cost allocation will be sent out from Francis & Company within the week.***

*A public comment period is provided to allow the public to briefly present information, topics or issues that they feel should be considered by the board. Presentation should be limited to three minutes and be summary in nature. The board may decide to discuss the topic briefly at that time or to request its placement on a future agenda.

5. ACTION ITEMS

A. Resolution FL2015-01- The Annual Adoption of meetings for FileLocal Executive Board to obtain 2015 schedule motioned by Joseph Cunha seconded by Jan Hawn passed the Resolution as amended.

6. DISCUSSION ITEMS

A. Program Manger's Report: Jamie Carnell presented an overview of the proposed launch dates and asked the Board for the go-ahead to begin publishing launch dates. No one had an objection. ***Jamie will start to work with the participating cities Public Information Officers to communicate the dates on FileLocal.org.***

B. Jamie let the Board know the roll-out of the FileLocal demo was well received; several businesses had contacted Jamie asking when it would be available for use. Also a city had contacted her asking when it would be available for new cities to participate.

C. Jamie gave an update on the hiring of the the new administrative staff person whose first day will be Wednesday, January 28.

7. ADJOURNMENT

On a motion made by Andy Cherullo and seconded by Joseph Cunha and Jan Hawn, the Board adjourned at 12:30 p.m.

Respectfully Submitted,

Susy Haugen
Secretary, FileLocal